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| OSTİM TECHNICAL UNIVERSITY**GRADUATE SCHOOL OF ENGINEERING AND SCIENCES**CREDIT TRANSFER/ADAPTATION FORM |
|  .../..../20..TO THE DIRECTORATE OF THE INSTITUTE OF NATURAL AND APPLIED SCIENCES

|  |  |
| --- | --- |
| Student: |  |
| Number, Name and Surname |  |
| Department  |  |
| Program  | [ ] Master's    [ ]  PhD  [ ] Integrated PhD |
| Program Start Date | Signature: |  |

The courses that the above-mentioned student wanted to enroll in the program were examined and it was found appropriate to be accepted the...................... number of courses with a total of.....................credits as given in the annex. I kindly request that it is registered to your records. Title Name Surname Signature Title Name Surname Signature

|  |  |  |  |
| --- | --- | --- | --- |
| Advisor |  |  | Head of the Department |

**(**If assigned**)**

|  |  |
| --- | --- |
| Inspector  |  |
| Name & Surname | : | .................................................. Signature:………………………………………… |

 Decision OF THE BOARD OF DIRECTORS OF THE INSTITUTE DECISION No : Date: ….../…../201…The above courses coded…………………………… …. were decided as follows by our Board of Directors.  APPROVED NOT APPROVED

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| --- |
| Title Name Surname Signature |
| Director of the Institute |

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| Description:* The credits of the courses that the students admitted to the graduate program take as special students and are deemed successful cannot exceed 1/2of the total course credits.
* Course identification forms approved by the relevant Department of the courses to be transferred should be included.
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| OSTİM TECHNICAL UNIVERSITYINSTITUTE OF NATURAL AND APPLIED SCIENCESCREDIT TRANSFER/ADAPTATION FORM

|  |  |
| --- | --- |
| Student: |  |
| Number, Name and Surname |  |
| Department  |  |
| Program  | [ ] Master's    [ ]  PhD[ ]  Integrated PhD |
| Program Start Date |  |

|  |  |  |
| --- | --- | --- |
|  | COURSES TAKEN: | SAME/EQUIVALENT PROGRAM COURSES |
| Number  | Code | Course Names in Turkish and English | Credit | Year/ Term | Final Grade | Status\* | Code | Course Names in Turkish and English | Credit | Final Grade |
| 1 |  |  |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |  |  |  |
| Total Credits of Courses Accepted for Adaptation |  |  |

**\* Status:** SS: The course taken as a Special Student from OSTİM Technical University **RD:** The course taken from the program where the registration was deleted **UT:** Undergraduate Transfer **BH:** Scientific PreparationGRADUATE EDUCATION COMMISSION Title / Name Surname Title Name Surname Title Name SurnameChairperson Member MemberThe courses that the student has taken from another program and wants to transfer his/her credit are examined above. …………………….. The courses deemed appropriate to be included in the Master's/PhD program of the Department are specified in THE SAME/EQUIVALENT PROGRAM COURSES section of the table given above. Description:1. Students' special studentship, undergraduate transfer, course substitution from the previous graduate program, exemption from one or more courses and according to early graduation conditions are determined by the relevant Institute Board of Directors by taking the opinion of the relevant department. (ARTICLE 21/1)
2. For candidates who apply to any graduate program, the process of substituting the courses they have taken in other programs must be completed during their application to the program. ( ARTICLE 21/2)
3. In order for postgraduate students attending any program to take courses from another higher education institution other than the University, at the beginning of the relevant semester, the recommendation of the advisor, the approval of the head of the relevant Department and the decision of the relevant Institute Administrative Board are required. (ARTICLE 21/3)
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